

Minutes

**Monroe Downtown Development Authority
Regular Meeting
Wednesday, February 20, 2019
Third Floor Conference Room
Monroe City Hall**

Chairperson Joe Peruski called the meeting to order at 8:00 a.m.

1. Roll Call

Present: Mayor Robert Clark, George Boyan, Scott Goocher, Anthony Trujillo (8:34), Joe Peruski, Mackenzie Swanson (8:04), Chip Williams and Les Lukacs (8:09)

Excused: Scott Kegerreis

Staff: Michelle LaVoy, Clerk-Treasurer
Annette Knowles, Downtown/Economic Development Coordinator

Guests: Azia Hawthorne, Communications Liaison of MCCTB; Felix Hill Executive Director Arthur Lesow Community Center; Jack McDonough, and Dale DeSloover

2. Vision Statement - Read by Chip Williams

3. Additions/Deletions to the Meeting Agenda - None

4. Public Comments - None

5. Consent Agenda

A. Approval of Agenda

B. Approval of Minutes of Wednesday, January 16, 2019 Regular Meeting

C. Approval of Minutes of Wednesday, January 30, 2019 Work Session

D. Financial Reports:

❖ January, 2019, DDA Revenue and Expenditure Report FY2018-2019

❖ January, 2019, DDA Itemized Expenditure Report FY 2018-2019

Motion by Chip Williams, seconded by Lukacs to approve items on the Consent Agenda as presented. ***Motion carried unanimously.***

6. New Business

A. Arthur Lesow Community Center Update- Executive Director Felix Hill

Felix Hill updated the Board on the progress of the Arthur Lesow Community Center. He spoke of the new programs that they have implemented and those they have yet to implement, as well as the updates to the building.

B. Establish Ad Hoc By-Law Revision Committee

Chairman Peruski updated the Board regarding the By-Law Revision Committee.

Motion by Williams, seconded by Goocher to establish by resolution an ad hoc by-law revision committee. ***Motion carried unanimously.***

Lukacs submitted his name as volunteer for the Committee.

C. Establish Parking Committee

Chairman Peruski updated the Board on the Parking Committee.

Motion by Lukacs, seconded by Boyan to establish by resolution a Parking Committee. ***Motion carried unanimously.***

After the vote, both Boyan and Swanson volunteered for the Committee.

Mayor Clark suggested a downtown resident, and or church/nonprofit be a member.

Knowles will reconfirm members of the Committee.

D. Adopt Rules for Public Comment

Chairman Peruski updated the Board on the Rules for Public Comment and how that came about.

Motion by Lukacs, seconded by Williams to adopt rules for Public Comment as amended. ***Motion carried unanimously.***

7. Other Business

A. Fiscal Year 2019-2020 Proposed Budget

Mayor Clark had some questions regarding the Proposed Budget.

Motion by Lukacs, seconded by Trujillo to approve for submission to the City Council the FY 2019-20 proposed budget. ***Motion carried unanimously.***

B. Façade Reinvestment Program Revision

Goocher updated the Board regarding the revisions to the Façade Reinvestment Program.

Discussion by the Board followed. Minor changes were made to the program language.

Motion by Williams, seconded by Swanson to approve the revisions to the Façade Reinvestment Program, and rename as the Downtown Reinvestment Grant Program, subject to review by legal counsel. ***Motion carried unanimously.***

C. Work Plan Updates

Lukacs stated that there is a launch meeting tomorrow regarding the Upper Floor Conversion Case Studies and he will have an update at the next meeting.

Mayor Clark and Lukacs left at 9:03 a.m.

8. Communications - No communications.

9. Board Member Comments/Administrative Comments

Swanson thinks we get better every time.

Boyan stated that he would like rule signs posted in Riverfront Parking Lot.

Trujillo thinks the DDA is moving in the right direction.

10. Adjournment

Motion to adjourn by Williams, seconded by Boyan at 9:05 a.m.
Motion carried unanimously.